

<b>Job / Task Assessed:</b>	Management and Control of COVID 19	<b>Area:</b>	Ring Stones	<b>Assessor:</b>	P Bowker H&S Advisor / J Macaree Managing Director (Ring Stones)
<b>Person assessed (if any):</b>	All Employee's (Inc. Agency & Labour Only)	<b>Date:</b>	31/07/ 2020	<b>Job Number:</b>	N/A

Hazard <i>What is the potential for harm?</i>	Hazardous Event <i>How could the harm be realised?</i>	Risk Assessment			Who is affected	Control Measures	Residual Risk Rating
		Likelihood (A)	Harm (B)	Risk Rating (C)		<i>What are the current controls? How can the risk be reduced further?</i>	
Employee's being exposed to the COVID 19 Virus whilst at work and carrying out their day to day duties	<ul style="list-style-type: none"> <li>Infection being spread to people who are nearby (within 2m) or possibly being inhaled into the lungs</li> <li>Someone becoming infected by touching a surface, object or the hand of an infected person that has been contaminated with respiratory secretions and then touching their own mouth, nose, or eyes (such as touching a door knob or shaking hands then touching their own face)</li> </ul>	5	3	15	Employees Contractors Agency Staff Customers Service Users	<p><u>General</u></p> <p>There is currently no vaccine to prevent COVID-19. The best way to prevent infection is to avoid being exposed to the virus.</p> <p>Current Government Guidance states that where possible Employees should continue to work from home, however where this cannot be achieved then the guidance detailed in the following document must be followed;</p> <p><a href="https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/offices-and-contact-centres">https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/offices-and-contact-centres</a></p> <p>Additionally Public Health England (PHE) recommends that the following precautions are taken to help prevent people from catching and spreading COVID-19:</p> <ul style="list-style-type: none"> <li>Wash your hands with soap and water often – use hand sanitiser gel if soap and water are not available. See <a href="#">hand washing guidance</a>.</li> </ul>	10

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					<ul style="list-style-type: none"> <li>• Maintain social distancing (2m apart) at all times, where possible.</li> <li>• Avoid close contact with people who are unwell.</li> <li>• Clean and disinfect frequently touched objects and surfaces</li> <li>• Do not touch your eyes, nose or mouth if your hands are not clean.</li> <li>• From 24th July face coverings will be mandatory in all shops (including petrol stations, builders merchants etc) that are open to the general public and as a result it is a legal requirement that a face covering is worn in these environments.</li> </ul> <p>If you are worried about your symptoms worsening please go on line and visit the NHS website or call NHS 111. Do not go directly to your GP or other healthcare environment.</p> <p>You should also inform your Line Manager and arrange a test following the latest Government / NHS Test and Trace Guidance</p> <p>Once aware of the test results the Line Manager will implement the control measures detailed within the guidance accordingly (<a href="https://www.gov.uk/guidance/nhs-test-and-trace-workplace-">https://www.gov.uk/guidance/nhs-test-and-trace-workplace-</a></p>	
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					<p><a href="https://www.gov.uk/guidance?utm_source=govdelivery&amp;utm_medium=email&amp;utm_campaign=coronavirus-hse&amp;utm_term=tnt-1&amp;utm_content=digest-28-may-20">guidance?utm_source=govdelivery&amp;utm_medium=email&amp;utm_campaign=coronavirus-hse&amp;utm_term=tnt-1&amp;utm_content=digest-28-may-20</a>)</p> <p>If anyone becomes unwell with a new, continuous cough or a high temperature in the business or workplace they should be sent home and advised to follow the <a href="#">stay at home guidance</a>.</p> <p>The individual who is unwell should call NHS 111 from their mobile or 999 if an emergency (if they are seriously ill, injured or their life is at risk).</p> <p>Whilst they wait for advice from NHS 111 or an ambulance to arrive, they should remain at least 2m from other people. They should avoid touching people, surfaces and objects and be advised to cover their mouth and nose with a disposable tissue when they cough or sneeze and put the tissue in a bag or pocket then throw the tissue in the bin. If they don't have any tissues available, they should cough and sneeze into the crook of their elbow.</p> <p>If they need to go to the bathroom whilst waiting for medical assistance, they should use a separate bathroom if available.</p>	
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					<p>Further information is available on the <a href="#">PHE blog</a> and <a href="#">NHS.UK</a>.</p> <p>Employees are not recommended to wear facemasks (also known as surgical masks or respirators) to protect against the virus. Facemasks are only recommended to be worn by symptomatic individuals (advised by a healthcare worker) to reduce the risk of transmitting the infection to other people.</p> <p>There are some circumstances when wearing a face covering may be marginally beneficial as a precautionary measure (i.e. if using public transport is unavoidable). The evidence suggests that wearing a face covering does not protect you, but it may protect others if you are infected but have not developed symptoms.</p> <p>PHE recommends that the best way to reduce any risk of infection is good hygiene and avoiding direct or close contact (closer than 2 m) with any potentially infected person.</p> <p>Any member of staff who deals with members of the public from behind a full screen will be protected from airborne particles.</p> <p>Anyone with symptoms should isolate following the</p>	
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					<p>latest Government guidance in the following link - <a href="https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection">https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection</a></p> <p>All non-essential contact with others is to be managed; this is of particular importance to anyone with underlying health conditions with special considerations given to those women who are pregnant.</p> <p>If a member of staff or the public with confirmed COVID-19 has recently been in your workplace closure of the workplace is not currently recommended.</p> <p>The Management Team of the office or workplace will be contacted by the PHE local Health Protection Team to discuss the case, identify people who have been in contact with them and advise on any actions or precautions that should be taken.</p> <p>A risk assessment of each setting will be undertaken by the Health Protection Team with the lead responsible person. Advice on the management of staff and members of the public</p>	
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					<p>will be based on this assessment.</p> <p>The Health Protection Team will also be in contact with the case directly to advise on isolation and identifying other contacts and will be in touch with any contacts of the case to provide them with appropriate advice.</p> <p>Advice on cleaning of communal areas such as offices or toilets will be given by <a href="#">the Health Protection Team</a>.</p> <p>If a confirmed case is identified in your workplace, the local Health Protection Team will provide the relevant staff with advice. These staff include:</p> <ul style="list-style-type: none"> <li>• Any employee in close face-to-face or touching contact.</li> <li>• Talking with or being coughed on for any length of time while the employee was symptomatic.</li> <li>• Anyone who has cleaned up any bodily fluids.</li> <li>• Close friendship groups or workgroups</li> <li>• Any employee living in the same household as a confirmed case.</li> </ul> <p>Contacts are not considered cases and if they are well they are very unlikely to have spread the</p>	
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					<p>infection to others:</p> <ul style="list-style-type: none"> <li>• Those who have had close contact will be asked to stay at home for 14 days from the last time they had contact with the confirmed case and follow the guidance in this link; <a href="https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance">https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance</a></li> <li>• They will be actively followed up by the Health Protection Team.</li> <li>• If they develop new symptoms or their existing symptoms worsen within their 14-day observation period they should call NHS 111 for reassessment.</li> <li>• If they become unwell with cough, fever or shortness of breath they will be tested for COVID-19.</li> <li>• If they are unwell at any time within their 14-day observation period and they test positive for COVID-19 they will become a confirmed case and will be treated for the infection.</li> </ul> <p>People who have returned from outside the UK (apart from France) should quarantine themselves for 14 days.</p> <p>The latest foreign travel information is available on</p>	
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					<p>the <a href="https://www.gov.uk/foreign-travel-advice">https://www.gov.uk/foreign-travel-advice</a></p> <p>Teams should ensure that good housekeeping and hygiene is practiced in terms of cleaning cutlery, cups and canteen areas as well as individual desks and workstations (it is advised that persons should use their own cups / cutlery where possible as well as preparing food at home to bring in to eat).</p> <p>All none essential meetings have been cancelled or conducted using other means such as conference / video calling.</p> <p>Line Managers liaise with their teams daily and regularly review / update their specific Control Measures in line with the latest Government and Ring Stones (Calico Group) advice.</p> <p><u>Sites</u></p> <p>Provision for using vehicles to travel to and from individual workplaces has also been made and will follow the latest Government Guidelines;</p> <p><a href="https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/vehicles">https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/vehicles</a></p> <p>Which are supplemented by Ring Stones own suite of documents as detailed in 'RS(SWP).64</p>	
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					<p>Managing construction and maintenance work during Covid 19 pandemic'. These documents are available to all staff and are regularly updated by the Health and Safety Team in conjunction with this Risk Assessment.</p> <p>The following Government Guidance is also being implemented across our business when working in a construction environment including visiting someone's home;</p> <p><a href="https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/construction-and-other-outdoor-work">https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/construction-and-other-outdoor-work</a></p> <p><a href="https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/homes">https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/homes</a></p> <p>Specifically operatives are limited in the time they spend at the Burnham Gate Stores / Offices to avoid congregating in larger numbers helping reduce the potential for the virus to spread between employees. In order to manage this, a Rota has been developed along with a ban on non essential visits to this facility.</p> <p>Visits to all sites by non essential workers must be prior arranged with at least 48 hours notice.</p>	
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					<p>Work streams have been organised so as to implement the Governments advice on 2m separation distancing, this includes both our New Build and Regeneration Works.</p> <p>All Sites due to Re Mobilize have a Pre Mobilization Inspection carried out to review the Site Specific Controls put in place, all of which are signed off by the relevant Head of Department prior to any works recommencing.</p> <p>All Sub Contractors undertaking work on any Ring Stones site have also been written to directly by the Ring Stones Managing Director, stating what our expectations are prior to starting work on site. Individual arrangements and controls are to be detailed in the subcontractors Risk Assessments and Method Statements.</p> <p>Continual dialogue with the supply chain has also been established to ensure that a collective approach is taken to minimise the risks that Covid-19 presents to all working on site.</p> <p>Each Site Manager is also responsible in ensuring that this Risk Assessment is adapted to reflect any additional specific controls that they may have implemented in addition to those already detailed.</p>	
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					<p><u>Note</u></p> <p>Please refer to the following Government Guidance for further information on the plan to rebuild and the strategy;</p> <p><a href="https://www.gov.uk/government/publications/our-plan-to-rebuild-the-uk-governments-covid-19-recovery-strategy">https://www.gov.uk/government/publications/our-plan-to-rebuild-the-uk-governments-covid-19-recovery-strategy</a></p>	
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*Please add additional Service / Workplace Specific Controls Below*


Providing the recommendations are followed and the training and instructions provided then the risks can be reduced to acceptable levels.

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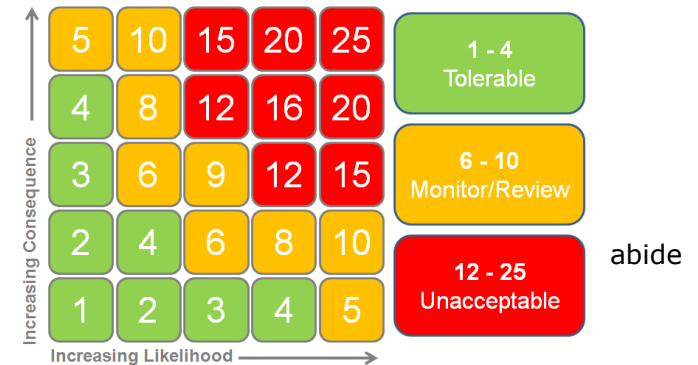
PPE REQUIRED FOR TASK (tick/complete as appropriate – Refer to Control Measures over page making specific)



Hard Hat	N/A	Ear Protection	N/A	Welding Helmet	N/A
Safety Footwear	N/A	Goggles	N/A	Respirator (Type)	N/A
High Vis Vest	N/A	Overalls	N/A	Gloves (enter type)	N/A
Gas Welding Goggles		Safety Spectacles		Other (specify type)	

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Col (A) - Likelihood of Injury or Hazard	Col (B) - Severity of Injury or Hazard	Who Could Be Affected
1. Improbable - (Extremely Unlikely To Occur)	1. Minor (No First Aid Required)	Operators
2. Remote (Small Chance Of Occurring)	2. Harmful (Minor First Aid Required)	Maintenance / Quality
3. Occasional (Could Occur Sometime)	3. Critical (Serious Fractures, Burns, L.T.A.)	Contractors
4. Probable (Unsurprised If It Happened)	4. Severe (Amputations, Loss Of Eyesight)	Visitors
5. Frequent (Almost Certain To Happen)	5. Catastrophic ( Fatality, Explosions Etc)	Special Cases (Pregnant Worker/Young People Under 18)



**Persons affected by this Risk Assessment** – Have been instructed and understand the contents of this risk assessment and associated documentation. By signing below you are accepting that all the associated hazards and risk involved have been assessed and will to the control measures detailed within.

Print Name:	Sign:	Trade/ occupation:	Date:

